

**Minutes of the Meeting of the Board of Trustees of the Scarsdale Public Library (SPL)**  
**February 12, 2024**  
**Scott Meeting Room**

A meeting of the Board of Trustees of the Scarsdale Public Library was held on February 12, 2024 in the Scott Meeting Room.

The following participants were in attendance: Laura Liu, President; Jordan Copeland, Vice-President; Robert Jeremiah, Financial Officer; Diksha Mudbhary, Secretary; Stephanie Wechsler, Trustee; Scott Gerwin, Trustee; Sameer Ahuja, Village Trustee Liaison; Beth Bermel, Library Director; Catherine Callegari, Assistant Director; Mona Longman, Friends of the Scarsdale Library.

Absent: Trustees Betty Pforzheimer, Jennifer Fischman, Pedro Ladislau.

The meeting was called to order at 7:34pm.

1. **Approval of minutes from January 8, 2024 meeting:** A motion was made by Robert, and seconded by Stephanie, to approve the minutes of the January 8, 2024 meeting. Minutes were approved, with one abstention.
2. **Friends of the Scarsdale Library Report/Capital Campaign Committee:** Mona read aloud positive feedback received by FoSL, including a donation made in honor of Library Staff. Work on the Spelling Bee (March 1) continues, and FoSL is seeking donations and gift prizes. Progress continues on signing up paid teams, and spots remain for both teen and adult teams. Mona encourages a Trustee team this year and everyone is looking forward to a good event. Jordan made a motion to accept a gift for the landscape masterplan, which was seconded by Stephanie, and approved unanimously.
3. **Director's Report:** Reading Gallery window is being replaced and roof leak is also being fixed. There are still delays with civil service on recruitment, and Beth completed an advocacy visit to Albany. SPL is a finalist for Best of Westchester in three categories: Best Library, Best Children's Library, and Best Place to Work. Beth requests feedback from Board members on suggested Board meeting dates for 2024-2025, which will be voted on at the March meeting.
4. **President's Report:** Betty and Jennifer served alongside Laura on the Nominating Committee. Vote for the proposed slate will happen at the March meeting, with the following nominations: Jordan for President, Robert for Vice President, Diksha for Financial Officer and Scott for Secretary.
5. **Landscape Committee:** Work is still ongoing on getting the contracts finalized. Beth requests Sameer's support on moving this along so that the work can commence with the walkthrough and designs. Diksha asked if parking at the Library had been a reported issue and Catherine responded it is a rare occurrence when it has happened.
6. **Signage Committee:** Interior signage is almost complete. The remaining signage in the Children's Room should be up later this month, completing the project.
7. **Policy Committee:** Scott voted to approve the Partnership Policy seconded by Jordan, and it was approved unanimously.
8. **Bylaws Committee:** The Bylaws Committee has made progress on the Memo of Understanding (MOU) and will finalize the bylaws once this is resolved, pending meeting with external expert.
9. **Comments from the public:** There were no comments from the public.

Stephanie made a motion to enter Executive Session at 8:03pm, which Robert seconded.

10. **Executive Session:** discuss information relating to the employment history of a particular person.

Robert motioned to exit executive session at 8:20pm, Jordan seconded. Unanimously approved.

11. **Personnel agreement:** Scott motioned to approve an agreement between the Library and employee #6175, and Jordan seconded. The agreement was unanimously approved.

Laura adjourned the Board meeting at **8:22** pm.

Submitted by Diksha Mudbhary