

**Minutes of the Meeting of the Board of Trustees of the Scarsdale Public Library
(SPL) March 11, 2024
Scott Meeting Room**

A meeting of the Board of Trustees of the Scarsdale Public Library was held on March 11, 2024 in the Scott Meeting Room.

The following participants were in attendance: Laura Liu, President; Jordan Copeland, Vice-President; Robert Jeremiah, Financial Officer; Scott Gerwin, Trustee; Betty Pforzheimer, Trustee; Jennifer Fischman, Trustee; Pedro Ladislau, Trustee; Sameer Ahuja, Village Trustee Liaison; Beth Bermel, Library Director; Catherine Callegari, Assistant Director; Michelle Lichtenberg, Friends of the Scarsdale Library.

Absent: Stephanie Wechsler, Trustee; Diksha Mudbhary, Secretary.

The meeting was called to order at 7:35pm.

1. Friends of the Scarsdale Library Report: Michelle gave an update on behalf of the Friends of the Scarsdale Library. In the past three months, Friends have conducted two fundraisers: the Read-a-thon and Spelling Bee. Spelling Bee was very well attended. The Friends financial year is coming to a close and will meet with the Library Director to learn about upcoming programming needs. The Friends' annual meeting will happen in April.

2. Acceptance of Gift from the FOSL in support of the Landscape Master Plan: Betty made a motion to accept a gift from the Friends in support of the Landscape Master Plan. Jordan seconded the motion,, and it was unanimously approved.

3. Director's Report: The leak in the Gallery Room window has been repaired. Beth has an appointment with Westchester County HR commissioner to discuss hiring challenges and modernizing the civil service process.

4. President's Report - The Library trustees will have a table at the Scarsdale Bowl Dinner in April. All trustees are invited to attend. The Scarsdale Library is averaging 800 visitors per day, which is the third most in Westchester County, behind White Plains and Yonkers.

5. Library Board meeting dates for 2024-2025: Robert made a motion to approve the 2024-2025 SPL Board meeting dates. Pedro seconded the motion and it was approved unanimously. The 2024-2025 meeting date are as follows:

May 6, 2024
June 10, 2024
July 15, 2024
September 9, 2024
October 7, 2024
November 4, 2024
December 9, 2024
January 13, 2025
February 10, 2025
March 10, 2025
April 7, 2025

6. **Vote on SPL Board 2024-25 Officers:** Pedro made a motion to elect the following slate for 2024-2025: Jordan for President, Robert for Vice President, Diksha for Financial Officer and Scott for Secretary. Jennifer seconded the motion, and it was approved unanimously.

7. **Landscape Project Committee:** Beth has been working through insurance requirements to include in the agreements with the architect and the landscape architect. Finalization of these agreements is pending resolution of this issue.

8. **Signage Committee:** Signage is nearly complete. Final signage for the Children's Room is the only remaining signage outstanding.

9. **Bylaws Committee:** The Bylaws Committee met with an external expert to discuss the previously-discussed MOU outlining the relationship between the Village Board and the Library Board, creation of a library code of ethics, and creation of a fund balance policy.

10. **Comments from the Public:** There were no comments from the public.

11. **Director Evaluation:** Laura requested that each trustee complete the performance evaluation for the Library Director in advance of the April SPL Board meeting.

Laura adjourned the Board meeting at 8:30 p.m.