

**Minutes of the Meeting of the Board of Trustees of the Scarsdale Public Library
July 13, 2020, Via Zoom Conference**

A meeting of the Board of Trustees of the Scarsdale Public Library was held on July 13, 2020 via ZOOM conference as per executive order of the NYS Governor's office, responding to COVID-19 social distancing regulations.

The following participants were in attendance: Margot Milberg, President; Felicia Block, VP; Gary Katz, Financial Officer; Laura Liu, Secretary; Elyse Klayman, Trustee; Deb Morel, Trustee; Svati Shashank, Trustee; Alan Bey, Trustee; Jordan Copeland, Trustee; Beth Bermel, Library Director; Shira Ronis Barkoe, Asst. Director. Rochelle Waldman, Village Trustee Liaison.

The meeting was called to order at 7:32pm.

Approval of Minutes of the June 8, 2020 Meeting: No changes were made. Motion was made by Alan Bey and seconded by Svati Shashank to approve the June meeting minutes, which were unanimously approved.

Policy Committee Report:

• Digital Video Surveillance Policy—ACTION ITEM

The Board discussed the section on requests for access to recorded footage by the general public and recommended that this section be removed to emphasize confidentiality/privacy.

A motion was made by Gary Katz and seconded by Jordan Copeland to approve the Digital Video Surveillance Policy with the proposed changes, which was approved unanimously.

• Privacy Policy — ACTION ITEM.

The Board discussed two items in the section "User-Provided Information", i.e. "shared contents" and "social media information". The Board suggested these two items to be removed since they are derivative information not directly related to library service, therefore it's unnecessary for the policy to be overly specific.

A motion was made by Jordan Copeland and seconded by Alan Bey to approve the Privacy Policy with the proposed changes, which was approved unanimously.

• Service Animals Policy—ACTION ITEM

The Board suggested adding the following two points to the policy:

- (1) The service animals allowed in the library can only be dogs;
- (2) The service animals must always be under the control of the owners / handlers.

A motion was made by Felicia Block and seconded by Gary Katz to approve the Service Animals Policy with the proposed changes, which was approved unanimously.

• Audio/Video/Photo Release Policy—ACTION ITEM

A motion was made by Svati Shashank and seconded by Felicia Block to approve the Audio/Video/Photo Release Policy with minor edits, which was unanimously approved.

• **Display Policy—ACTION ITEM**

A motion was made by Gary Katz and seconded by Alan Bey to approve the Display Policy with minor edits, which was unanimously approved.

Margot Milberg adjourned the board meeting at 8:16pm.

Executive Session:

Felicia Block made a motion, Gary Katz seconded, and the Board voted unanimously to enter executive session to discuss certain personnel matters.

The Board came out of the executive session at 8:36pm.

Respectfully Submitted by Laura Liu, Board Secretary