

Minutes of the Meeting of the Board of Trustees of the Scarsdale Public Library
November 19, 2018
Wayside Cottage

A meeting of the Board of Trustees of the Scarsdale Public Library was held at 7:30 pm on November 19, 2018 at Wayside Cottage. The following participants were in attendance: Diane Greenwald, President; Elyse Klayman, Vice President; Margot Milberg, Treasurer; Felicia Block, Secretary; Alan Bey, Trustee; Deb Morel, Trustee; Gary Katz, Trustee; Beth Bermel, Library Director; Jane Veron, Village Trustee; Lori Harrison, FOSL Representative

The meeting was called to order at 7:32 pm.

Approval of Minutes: Minor edits were noted by the members of the Board. Upon a motion of Gary Katz, seconded by Elyse Klayman, the minutes of the October 15, 2018 meeting were unanimously approved.

Director's Report: The budget planning process begins on Friday, November 30th. A draft budget is due on December 28th with a review of the draft budget with the Village Manager and staff on January 3rd. It will be brought to the Library Board at our January 14th meeting and the budget is presented on January 29th, sometime in the morning.

Beth will be attending the Library Journal Directors' Summit in San Diego, CA, in early December.

The Library staff was able to assist at Scarsdale High School library with extended hours during the fall. The program started very strong with 35-50 students and as the quarter concluded, we had an average of 15. As the ball fields are no longer being used, the Library Loft will be open extended hours after Thanksgiving.

As an update to the FOIL request, the Mayor had emailed the resident regarding the parameters of the request and the request had been amended. In light of the information that was shared in the exchange, it was noted that the information requested had been previously provided.

President's Report: The list of Board-recommended books is almost completed. Deb Morel will think about a book to include in the list. The Library staff will make final edits and will distribute the list as a social media post, as well as the front desk of the Library Loft.

Reminder that our next meeting is on December 10th when will have a light dinner at 7:00 pm for the holiday.

Beth and Diane are working on the presentation and the binder information for the Village Board meeting on November 27th. The Board briefly reviewed and summarized the contents of the binder which began in 2016 to give an overview of the project and allow the Village Trustees, as well as community members, to see all the information about the project. In the interest of continued transparency, additional content will be added to the binder with new memos during a presentation to the Board on November 27th. Diane reviewed all the documents that will be included in the update with a Table of Contents. The group also discussed the visual presentation of the timeline elements. Board members agreed to review and edit as needed through Google Drive.

The team reviewed the initial presentation, including images of demolition, with interiors and renderings. There will be slides about the exterior finishes. The Board asked to see samples of the fritted glass so that we can better speak to the materials when asked by the community. There is a slide with samples of furniture, stacks and display cases, just to give people a sense of what is possible. Current financial information will also be shared, as well as next steps.

The Board plans to attend the meeting at 8:00 pm on November 27th. The presentation will be approximately 15 minutes.

Friends Report: Bookmarks is almost done and a huge thank you to the many people who helped put that together.

Casino Night is Friday, March 8th at Fenway. The save-the-date will go out after Thanksgiving. If we know of anyone that would like to sponsor, they should contact Wendy Kleinman, Ann George and Gabrielle Wise. Invitations will be sent after MLK day. There was discussion about a reduced admission for couples before Valentine's Day. If individual Board members would like to assist, please let them know. The goal is to try to get the same momentum for the event as last year. The Board noted it was a great cross section of people from all ages and stages.

Movie Night, as we know, was "rained out" and the FOSL are continuing to try to find a date in the spring - with an eye on Sunday - Thursday, due to the constraints of the movie company.

Building Committee: Marc Samwick, a member of the Building Committee, is helping to develop a spreadsheet, working with the professionals in the Village and Savin, to more easily review the financials of the project on a monthly basis.

Visits to furniture showrooms will take place on December 3rd. There will be a space for another Board member to attend. An email will be sent when timing is finalized.

The meeting with the Cable Commission took place on November 14th. Elyse Klayman, Beth Bermel, Diane Greenwald, Susan Ross and Terry Singer represented the Library. It was decided that there would be a sub-committee to examine the details, with Beth and Susan serving on behalf of the Library. Several ideas, for both infrastructure and equipment were discussed. Everyone agreed that this would be a fruitful collaboration.

There was also a brief discussion about needed improvements to the "Library Pond" park, but this area is under the auspices of the Recreation and Parks Department, rather than the Library. There will be discussions with the Friends of the Scarsdale Parks in the future.

Capital Campaign: Over \$4000 was raised from the student art show event sponsored by the Chinese community. The talent and enthusiasm were amazing. Felicia Block will try to get pictures.

\$7,971,391 TOTAL committed and pledges due in 2018 are coming in steadily.

There was a question related to the FOSL and the possibility of an ongoing Capital Campaign, if needed.

Bylaws Committee: The group met at the end of October and has worked through each area, doing due diligence. The committee will meet again before the December meeting to summarize the key elements that are suggested for revisions (ex. How many Board members? When should we establish and nominating committee? Are there additional responsibilities to clarify with members of the Executive Committee?)

The group is on target to review possible changes to the bylaws by the next meeting, to finalize wording for the January meeting and, potentially, to vote on new bylaws by the January meeting.

Communications Committee: The website is coming along and working with Bryan has been great. A link to a draft of the new site was sent to the Board. Any feedback can be given to Elyse Klayman. By the end of the year they hope the website will be up and running.

Meeting was adjourned at 9:30 pm

Respectfully Submitted by Felicia Block, Board Secretary