

Minutes of the Meeting of the Board of Trustees of the Scarsdale Public Library
Sept 9, 2019
Wayside Cottage

A meeting of the Board of Trustees of the Scarsdale Public Library was held at 7:30 pm on Sept, 9 2019 at Wayside Cottage. The following participants were in attendance: Elyse Klayman, President; Gary Katz, Financial Officer; Diane Greenwald, Secretary; Felicia Block; Trustee; Deb Morel, Trustee; Svati Shashank, Trustee; and Laura Liu, Trustee; Beth Bermel, Library Director; Absent: Alan Bey, Trustee, Margot Milberg, VP; and Jane Veron, Village Trustee Liaison; FOSL representative

The meeting was called to order at 7:38 pm

Approval of Minutes: With no changes, a motion was made by Felicia Block and seconded by Laura Liu to approve the July meeting minutes, and then were unanimously accepted.

Director's Report: Beth reported an update on a pest issue found outside the Supply Field building and that it has been resolved. Professionals treated the outdoor surrounding area. Beth also reported updates on contract changes concerning employee benefits. Gary made a motion and Diane seconded, with unanimous agreement to the contract updates.

Beth will follow up on Little Free Libraries; she is setting up a meeting about what happens next.

Beth also reported that the Library staff had active shooter training that morning with Scarsdale police, which she thought was very well run and helpful. Training included strategies for seeking egress, disaster preparedness, and crowd control.

President's Report: Elyse mentioned she would add to committee reports during meeting but would report on Strategic planning work in Margot's absence. Elyse noted that Plan A held a meeting that morning with the Strategic Planning Steering Committee. Plan A reported on their summer work interviewing a large cross-section of community leaders. They also will have a final survey ready within the week, after additional committee input. Roundtable discussions with library staff and others are being scheduled. Elyse or Margot will forward Plan A report PowerPoint deck for Board review. A reminder that the Strategic Planning Retreat is scheduled for October 22nd.

Friends of the Scarsdale Library Report: No update but one reminder: the Spelling Bee fundraiser is returning, scheduled Jan 31 – save the date!

Building Committee: Diane reported that the team had been hard at work to finalize the furniture packages for the shelving and the furnishings with the two vendors, with Dattner Architects' help. Paul Zaicek and Beth are preparing paperwork to have contracts finalized so they can be approved by the Village Board of Trustees at an October meeting.

The Library Board voted to approve the agreements with Arenson and Longo at the current price range. A few place holders exists because final selections may change slightly in the coming days based on upcoming meeting with Dattner, but this should not impact final cost significantly. In any case, it would be less expensive, not more. Gary made a motion and Felicia seconded, and the vote was unanimous to approve the agreements with Aronson and Longo.

Beth mentioned that Nancy Barbera, the Construction Manager, is on vacation and the next building meeting will be October 8th. Beth also reminded board members of upcoming tours of the construction site.

Communications: Felicia reported a need to coordinate with schools again for book returns. She will follow up with Margot to ensure she captures information about how this was organized last year. Beth reported that staff will be attending school back to school nights at some schools and parents can sign up for library cards. Beth is trying to get librarians into pre-schools too.

Action Items:

Social Media Policy: Board discussed the new social media policy. A few edits were made based on discussion. Svati made a motion to approve the policy and Deb seconded. Motion approved unanimously. Policy will be posted on website.

NYS Construction Grant: Beth applied for the State construction grant last year and it has been officially awarded. Funds are forthcoming. Beth has begun the process for another grant for this year. Should it be granted, it will cover 50% of approximately \$300K for the generator. The application requires approval by the Library Board so that Elyse can sign the paperwork. Gary made a motion to approve and Felicia seconded, and the motion passed unanimously.

Meeting was adjourned at 8:38pm.

Respectfully Submitted by Diane Greenwald, Secretary